

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE FEBRUARY 27, 2020 MEETING

The February 2020 meeting of the Executive Committee of the Southeast Nebraska Development District (SEND) was held at SEND's Lincoln Office located at 2100 Fletcher, Ste. 100, Lincoln, NE.

I. CALL TO ORDER

SEND Treasurer Dan Mauk called the meeting to order at 12:12 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room and was available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken with a sign-in sheet. Quorum was present.

Name	Representing	Name	Representing
Dave Bruning	Thayer County	Erich Tiemann	Gage County (telephone)
Lisa Hurley	York County Econ. Dev.	Dan Mauk	Otoe County Econ. Dev.

Others present were Tom Bliss, Kim Pham, and Jim Warrelmann.

II. ADOPT AMENDED AGENDA

Treasurer Mauk presented the February 27, 2020 amended agenda. Moved by Hurley to approve the amended agenda, seconded by Bruning. Motion carried unanimously.

III. APPROVAL OF MINUTES

Minutes from the January 23, 2020 SEND Board Meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Treasurer Mauk called for a motion. Moved by Hurley to approve the January 23, 2020 minutes, seconded by Tiemann. Motion carried unanimously.

IV. TREASURER'S REPORT

Treasurer Mauk who provided an overview of the balance sheet, profit and loss statement and check register presented SEND's February 2020 financial statements. These documents were distributed prior to the meeting. It was discovered during the meeting that the January 2019 Profit and Loss document was inadvertently sent to Board members. The January 2020 Profit and Loss was distributed and discussed. Treasurer Mauk called for a motion. Moved by Hurley to approve February 2020 financial statements, seconded by Bruning. Motion carried unanimously.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The committee did not meet.

VI. NEW BUSINESS

1. Action Item – Adams CCCFF (Civic and Community Center Finance Fund) Administration Contract: Bliss presented on the action item, which was distributed prior to the meeting. Discussion

occurred. Treasurer Mauk called for a motion. Moved by Hurley to approve the contract with the City of Adams for administration services, seconded by Bruning. Motion carried unanimously.

2. Discussion/Action Item – Blue Valley Community Action Agency (BVCAA) contract: Warrelmann and Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Treasurer Mauk called for a motion. Moved by Bruning to approve the contract with BVCAA, seconded by Hurley. Motion carried unanimously.
3. Action Item – Permission to enter into contracts to complete environmental reviews for area housing authorities: Bliss presented on this action item that was amended to the agenda. The item was distributed prior to the meeting. Discussion occurred. Treasurer Mauk called for a motion. Moved by Hurley to grant permission for SENDD to enter into contracts to complete environmental reviews for area housing authorities, seconded by Bruning. Motion carried unanimously.

VII. OLD BUSINESS

1. Discussion Item – Draft SENDD Bylaw: Bliss provided an update to the Committee on the suggested bylaw changes. Pam Bourne reviewed and made suggestions, which were distributed in the board packet. Bliss was tasked with making edits to the proposed bylaws and sending them to Committee members. The proposed changes will be reviewed for approval at the March 2020 SENDD Board of Directors meeting. No action taken.
2. Discussion/Action Item – Thayer County Economic Development Alliance (TCEDA): Bliss provided a draft budget that included the full cost of the position including salary, benefits, training, and office expenses to the Executive Committee. This was supplemented by a discussion/action item that was included in the January 2020 meeting packet. Discussion occurred. Treasurer Mauk called for a motion. Moved by Hurley to enter into contract with TCEDA to provide staffing assistance, seconded by Bruning. Motion carried unanimously.
3. Discussion Item – Ashland Area Economic Development Corp. (AAEDC): Bliss provided an update on the AAEDC. Discussion occurred. No action taken.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss provided an update on SENAHC activities.
2. SEND, Inc. Update: Bliss provided an update on SEND, Inc. activities.
3. SENDD Contracting: Warrelmann offered a report of SENDD Contracting activities.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: No report.
2. SERN/P4P Updates:
 - A. Next SERN Meeting: Bliss offered a report on the upcoming SERN meeting.
 - B. Next SET /P4P Meeting: Bliss provided a report on SET/P4P activities.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Distributed prior to the meeting.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is April 23, 2020 at noon.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is March 19, 2020 in a location to be determined.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Treasure Mauk adjourned the meeting at approximately 2:30 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem