

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE MARCH 21, 2019 MEETING

The March 2019 meeting of the Board of Directors of the Southeast Nebraska Development District (SEND) was held at the Pizza Ranch located at 8420 Lexington Ave., Lincoln, NE

I. CALL TO ORDER

The meeting was called to order by SENDD Treasurer/Acting Chair Dan Mauk at 7:00 PM. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SENDD Office and is available for viewing by the public.

Roll was taken using roll call. Quorum was present with 13 member in attendance.

Name	Representing	Name	Representing
Darryl Long	Peru State College	Bob Berggren	Rose Colored Glass
Terry Frank	Richardson County	Marguerite Himmelberg	SCC
Rex Nelson	Nebraska Extension	Brook Aken	OPPD
Ralph Graham	Fillmore County	Dan Mauk	Nebraska City ADC
Lisa Hurley	York County Econ. Dev.	Dave Bruning	Thayer County
Ron Seitz	Pawnee County	Russ Karpisek	Saline County
Gale Pohlmann	Jefferson County		

Staff members present were Tom Bliss, Trey Ertmer, Betsy Samuelson, Kim Pham, and Crystal Dunekacke.

II. ADOPT AGENDA

Acting Chair Mauk called for a motion to adopt the amended agenda for the March 21, 2019 SENDD Board of Directors meeting. Moved by Aken, second by Hurley. Motion passed unanimously on a vote by acclimation.

III. APPROVAL OF MINUTES

Minutes of the February 28, 2019 SENDD Executive Committee Meeting were distributed prior to the meeting. No corrections or additions were provided. Acting Chair Mauk called for a motion. Moved to approve by Pohlmann, second by Hurley. Motion passed unanimously on a vote by acclimation.

IV. TREASURER’S REPORT

February financial documents were presented. Discussion occurred. Acting Chair Mauk called for a motion. Motion to approve reports and statements as presented by Nelson, second by Hurley. Motion to approve passed unanimously on a vote by acclimation.

SEND/SEND Inc. – Ertmer presented Quarterly Loan Report. All existing loans are current. No action required.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The committee did not meet. Hurley requested the committee explore SENDD’s current dues structure.

VI. NEW BUSINESS

1. Discussion Item – Draft SENDD Personnel Manual from Zelle HR: Bliss presented an overview of the draft SENDD Personnel Manual. The Board will review the document and provide feedback with the manual anticipated to be up for approval during the June SENDD Board meeting. No action taken.
2. Action Item – Permission to Apply for USDA Rural Economic Development Innovation (REDI) Grant: Bliss presented an overview of the proposed REDI grant application. Discussion occurred. Acting Chair Mauk called for a motion. Hurley made a motion to approve the application, second by Himmelberg. Motion passed unanimously on a vote by acclimation.
3. Action Item – Great Western Bank Savings Account: Bliss presented an overview of the current interest rate being generated and options for an improved return. Discussion occurred. Acting Chair Mauk called for a motion. Nelson made a motion to approve the investing the funds into a CD earning 2.65%, second by Karpisek. Motion passed unanimously on a vote by acclimation.
4. Action Item – Requesting the approval of \$50,000 SENDD IRP-RLF loan participation in the \$300,000.00 loan to RotorWings Aviation, LLC for the project as proposed: Ertmer presented an overview of the proposed loan information. Discussion occurred. Acting Chair Mauk called for a motion. Karpisek made a motion to approve the loan at 6.5%, second by Pohlmann. Motion passed unanimously on a vote by acclimation.
5. ACTION ITEM - PERMISSION TO APPLY FOR THREE YEAR U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) 203 PLANNING TOTALING \$210,000: Bliss presented an overview of the proposed application for a three-year EDA grant for 210,000 (\$70,000 annually) for 2019-2022. Acting Chair Mauk called for a motion. Hurley made a motion to approve the application, second by Sietz. Motion passed unanimously on a vote by acclimation.

VII. OLD BUSINESS

1. SENDD Strategic Planning: Samuelson provided an overview of a proposed SENDD strategic planning retreat for June 2-3, 2019 in Nebraska City. The cost for this action is \$5,000, which is not included in the SENDD annual budget. Acting Chair Mauk called for a motion. Aken made a motion to approve spending up to \$5,000 on the proposed retreat, seconded by Himmelberg. Motion passed unanimously on a vote by acclimation.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss provided a brief update on the Southeast Nebraska Affordable Housing Council (SENAHC).
2. SEND, Inc. Update: Bliss provided an updated on SEND, Inc. including progress on the Rural Workforce Housing project.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities
2. SERN/P4P Updates:

- A. Next SERN Meeting: Ertmer discussed the recent SERN meeting held on March 14 in Friend.
- B. Next SET /P4P Meeting: Dunekacke updated the SENDD Board on the SET/P4P process with manufacturing, workforce and entrepreneurship activities taking place.

X. REPORT OF BOARD CHAIRPERSON

No report

XI. REPORT OF EXECUTIVE DIRECTOR

Please see attached staff report.

XII. NEXT MEETING

1. SEND D Executive Committee: Next meeting is April 25, 2019 at noon at the SENDD-Lincoln office.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is June 20, 2019 at 6:30 PM in Lincoln.

XIII. ADJOURNMENT

There being no further business to come before the Full SENDD Board of Directors per the agenda, Acting Chair Mauk adjourned the meeting at approximately 8:35 P.M.

Respectfully Submitted:

Tom Bliss, Secretary Pro Tem