

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
 BOARD OF DIRECTORS
MINUTES OF THE JUNE 21, 2019 MEETING

The June meeting of the Board of Directors of the Southeast Nebraska Development District (SENDDD) was held at Valentino's Pizza located at 70th and Van Dorn, Lincoln, NE

I. CALL TO ORDER

The meeting was called to order by SENDDD Vice-chair/Acting Chair Erich Tiemann at 7:13 P.M. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the location and was available for viewing by the public. The SENDDD Board of Directors reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken using roll call. Quorum was present with 14 member in attendance.

Name	Representing	Name	Representing
Darryl Long	Peru State College	Erich Tiemann	Gage County
Terry Frank	Richardson County	Marguerite Himmelberg	SCC
Rex Nelson	Nebraska Extension	Walker Zulkowski	Ngage
Ralph Graham	Fillmore County	Dan Mauk	Nebraska City ADC
Lisa Hurley	York County Econ. Dev.	Dave Bruning	Thayer County
Rod Reisen	Bank of Ashland	Jerri Divas	Home Real Estate
Gale Pohlmann	Jefferson County	Jim Erickson	Johnson County

Staff members present were Tom Bliss, Jim Warrelmann, Jarett Maxson, Jake Valentine, Ashley Larsen, and Kim Pham.

II. ADOPT AGENDA

Acting Chair Tiemann called for a motion to adopt the agenda for the June 21, 2019 SENDDD Board of Directors meeting. Moved by Zulkowski, seconded by Nelson. Motion passed unanimously on a vote by acclimation.

III. APPROVAL OF MINUTES

Minutes of the May 23, 2019 SENDDD Executive Committee Meeting were distributed prior to the meeting. No corrections or additions were provided. Acting Chair Tiemann called for a motion. Moved to approve by Mauk, seconded by Hurley. Motion passed unanimously on a vote by acclimation.

IV. TREASURER'S REPORT

Treasurer Mauk presented the Financial Report (Check Registry and Financial Statements) ending May 31, 2019. Discussion occurred. Acting Chair Tiemann called for a motion. Mauk moved to approve reports and statements as presented, second by Hurley. Motion to approve passed unanimously on a vote by acclimation.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The Committee met in May to prepare a draft budget, which will be presented under Action Item #2 on the agenda.

VI. NEW BUSINESS

1. Action Item – Building Inspector/Contractor Business Program: Warrelmann, Valentine, Larsen, and Maxson provided an overview of the proposed Building Inspector/Contractor Business Program. Information on the proposed service was distributed prior to the meeting. Discussion occurred. Acting Chair Tiemann called for a motion. Zulkowski made a motion to approve the Building Inspector/Contractor Business Program as presented, seconded by Mauk. Motion passed unanimously on a vote by acclimation.
2. Action Item – 2019-2020 SENDD Budget: Treasurer Mauk and Bliss presented an overview of the proposed 2019-2020 SENDD budget, which included line items for the Building Inspector/Contractor program. The budget was distributed prior to the meeting. Mauk and Bliss highlighted notable changes from past budgets. Discussion occurred. Acting Chair Tiemann called for a motion. Mauk made a motion to approve the 2019-2020 SENDD budget as presented, seconded by Pohlmann. Motion passed unanimously on a vote by acclimation.
3. Action Item – 2019 SENDD Personnel Manual: Bliss presented an overview of the proposed 2019 SENDD Personnel Manual. The action item was discussed at the January and March 2019 SENDD Board of Directors' meeting, and was distributed prior to the meeting. Discussion occurred. Acting Chair Tiemann called for a motion. Hurley made a motion to approve the 2019 SENDD Personnel Manual contingent upon legal review, seconded by Himmelberg. Motion passed unanimously on a vote by acclimation.
4. Action Item – Nomination Committee: Hurley presented an overview of the proposed slate of nominees to serve on the SENDD Board of Directors. These included Bob Berggren, Lisa Hurley, Marcus Raul, and Rebecca Jewell. Information was distributed prior to the meeting. No additional nominees were presented. Acting Chair Tiemann called for a motion. Divas made a motion to close nominations and approve the slate as presented, seconded by Pohlmann. Motion passed unanimously on a vote by acclimation.
5. Action Item – Election of Officers: Bliss presented on the election of officers. The slate of officers are Bulgrin, chair; Tiemann, vice-chair; Mauk, treasurer; and Bruning, secretary. No additional nominees were presented. Acting Chair Tiemann called for a motion. Erickson made a motion to close nominations and approve the slate as presented, seconded by Zulkowski. Motion passed unanimously on a vote by acclimation.
6. Action Item – SENDD 2019-2020 Hourly Rate: Bliss provided an overview of the proposed changes to SENDD's hourly rate. Information was distributed prior to the meeting. Discussion occurred. Acting Chair Tiemann called for a motion. Hurley made a motion to reduce SENDD's hourly member rate from \$75/hour to \$70/hour and retain the present non-member rate at \$110/hour, seconded by Mauk. Motion passed unanimously on a vote by acclimation.
7. Discussion Item – Bylaws Committee: Bliss asked for volunteers to serve on the SENDD Bylaws Committee. The committee would be responsible for reviewing and presenting proposed changes to the SENDD Board of Directors. The Executive Committee will serve as the Bylaws Committee. No action taken.
8. Discussion Item – Building Committee: Bliss discussed the possibility of relocating SENDD's offices.

Information was distributed prior to the meeting. Acting Chair Tiemann asked for volunteers to serve on the Building Committee. Divas, Tiemann, Bulgrin, and SEND, Inc. Chair Bob Engles will serve on the committee. No action taken.

VII. OLD BUSINESS

1. SENDD Strategic Planning: The SENDD Strategic Planning retreat has been placed on hold for the time. It will be rescheduled at a later date. No action taken.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss provided a brief update on the Southeast Nebraska Affordable Housing Council (SENAHC).
2. SEND, Inc. Update: Bliss provided an updated on SEND, Inc. including progress on the Rural Workforce Housing project.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities – Staff reports were distributed prior to the meeting.
2. SERN/P4P Updates:
 - A. Next SERN Meeting: No report.
 - B. Next SET /P4P Meeting: No report.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Bliss provided an overview of agency projects.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is July 15, 2019 at noon at the SENDD-Lincoln office.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is September 19, 2019 at 6:30 PM in Lincoln.

XIII. ADJOURNMENT

There being no further business to come before the Full SENDD Board of Directors per the agenda, Acting Chair Tiemann adjourned the meeting at approximately 8:50 P.M.

Respectfully Submitted:

Tom Bliss, Secretary Pro Tem