

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE JANUARY 23, 2020 MEETING

The January 2020 meeting of the Executive Committee of the Southeast Nebraska Development District (SEND) was held at SEND's Lincoln Office located at 2100 Fletcher, Ste. 100, Lincoln, NE.

I. CALL TO ORDER

SEND Chair Kurt Bulgrin called the meeting to order at 12.09 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the Goodyear Fitness Center and was available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken with a sign-in sheet. Quorum was present.

Name	Representing	Name	Representing
Dave Bruning	Thayer County (telephone)	Kurt Bulgrin	York County
Lisa Hurley	York County Econ. Dev.	Dan Mauk	Otoe County Econ. Dev.
Walker Zulkoski	Gage County	Erich Tiemann	Gage County

Others present were Tom Bliss, Kim Pham, Trey Ertmer, and Jim Warrelmann.

II. ADOPT AGENDA

Chairman Bulgrin presented the January 23, 2020 agenda. Moved by Zulkoski to approve the agenda, seconded by Hurley. Motion carried unanimously.

III. APPROVAL OF MINUTES

Minutes from the December 5, 2019 SEND Board Meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Bulgrin called for a motion. Moved by Mauk to approve the December 5, 2019 minutes, seconded by Hurley. Motion carried unanimously.

IV. TREASURER'S REPORT

Treasurer Mauk who provided an overview of the balance sheet, profit and loss statement and check register presented SEND's January 2020 financial statements. These documents were distributed prior to the meeting. Chair Bulgrin called for a motion. Moved by Tiemann to approve January 2020 financial statements, seconded by Zulkoski. Motion carried unanimously.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The committee did not meet.

VI. NEW BUSINESS

1. Discussion/Action Item – Thayer County Economic Development Alliance (TCEDA): Bliss presented on the action item, which was distributed prior to the meeting. Bruning called into the meeting to take part in the conversation. Discussion occurred. Bliss was to provide a draft budget that includes the full cost of the position including salary, benefits, training, and office expenses to the Executive

Committee. No action taken. Bruning left the meeting at 1:15 p.m.

VII. OLD BUSINESS

1. Action Item – Second Home Child Care: Ertmer presented an overview of the Second Home Child Care proposal, which was distributed prior to the meeting. The Committee had previously approved the loan, but the loan amount had changed. Discussion occurred. Chair Bulgrin called for a motion. Moved by Hurley to approve the loan to Second Home Child Care in the amounts indicated, seconded by Zulkoski. Motion carried unanimously.
2. Action Item – SENDD Bylaws: Bliss provided an update to the Committee on the suggested bylaw changes. Pam Bourne reviewed and made suggestions, which were distributed in the board packet. The proposed changes will be reviewed for approval at the March 2020 SENDD Board of Directors meeting. No action taken.

VIII. OTHER BUSINESS

1. SENAHC Update: No report.
2. SEND, Inc. Update: A report of SEND Inc. activities was provided including an update on the Rural Workforce Housing program.
3. SENDD Contracting: Warrelmann offered a report of SENDD Contracting activities, including an update on a new contract with the Deshler PRR Program at \$48,000.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: No report.
2. SERN/P4P Updates:
 - A. Next SERN Meeting: Bliss offered a report on the upcoming SERN meeting.
 - B. Next SET /P4P Meeting: Bliss provided a report on SET/P4P activities.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Distributed prior to the meeting.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is February 27, 2020 at noon.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is March 19, 2020 in a location to be determined.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Chair Bulgrin adjourned the meeting at approximately 1:52 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem