

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE DECEMBER 10, 2020 MEETING

The combined November/December 2020 meeting of the Southeast Nebraska Development District (SEND) Board of Directors was conducted via videoconference/teleconference pursuant to Executive Order 20-36 issued by the Governor of Nebraska and Nebraska Open Meetings Act.

I. CALL TO ORDER

SEND Chair Kurt Bulgrin called the meeting to order at 6:31 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room and was available for viewing by the public. The SEND Board of Directors reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken with a roll call. Quorum was present.

Name	Representing	Name	Representing
Walker Zulkoski	NPAIT	Erich Tiemann	Gage County
Lisa Hurley	YCDC	Dan Mauk	Otoe County Econ. Dev.
Kurt Bulgrin	York County	Brook Aken	OPPD
Dave Bruning	Thayer County	Jerry Divis	Home Real Estate
Marguerite Himmelberg	Southeast Comm. Coll.	Russ Karpisek	Saline County
Gale Pohlmann	Jefferson County	Rod Reisen	Bank of Ashland
Ken Schmieding	Seward County	Rick Vest	Lancaster County

Others present were Tom Bliss, Jarrett Maxson, Ryan Baumann, Crystal Dunekacke, Jim Warrelmann, and Kelechi Chibuikem.

II. ADOPT AGENDA

Chair Bulgrin presented the December 10, 2020 agenda. Moved by Mauk to approve the agenda as presented, seconded by Pohlmann. Roll call vote taken. Motion carried unanimously.

III. APPROVAL OF MINUTES

Minutes from the October 22, 2020 SEND Executive Committee meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Bulgrin called for a motion. Moved by Mauk to approve the October 22, 2020 minutes, seconded by Divis. Roll call vote taken. Motion carried unanimously.

IV. TREASURER'S REPORT

Treasurer Mauk provided an overview of the balance sheet, profit and loss statement, membership list, and check register for the month ending November 2020. These documents were distributed prior to the meeting. Chair Bulgrin called for a motion. Moved by Pohlmann to approve November 2020 financial statements, seconded by Hurley. Roll call vote taken. Motion carried unanimously.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.

2. Budget and Finance Committee Report: The committee did not meet.

VI. NEW BUSINESS

1. Action Item – Permission to enter into General Administration service contracts - Community Development Block Grant (CDBG) for 12 communities totaling \$210,000: Bliss presented on the combined action items, which were distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Divis to approve permission to enter into General Administration service contract for 12 communities, seconded by Hurley. Roll call vote taken. Motion carried unanimously.
2. Action Item – Permission to enter into Construction Management service contracts - CDBG for seven communities totaling \$70,000: Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Hurley to approve permission to enter into Construction Management service contracts for seven communities, seconded by Schmieding. Roll call vote taken. Motion carried unanimously.
3. Action Item – Permission to enter into General Administration service contracts for CDBG Owner-Occupied Rehabilitation (OOR) for six communities totaling \$120,000: Warrelmann presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Divis to approve permission to enter into General Administration service contract for six communities, seconded by Mauk. Roll call vote taken. Motion carried unanimously.
4. Action Item – Permission to enter into Housing Management/Lead Testing service contracts for CDBG OOR for six communities totaling \$302,000: Warrelmann presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Hurley to approve permission to enter into Housing Management/Lead Testing service contracts with six communities, seconded by Himmelberg. Roll call vote taken. Motion carried unanimously.

VII. OLD BUSINESS

1. SENDD Housing: Warrelmann and Maxson gave a presentation on SENDD Housing activities. No action taken.
2. Regional Broadband Initiative: Bliss gave a presentation on SENDD regional broadband mapping initiative. No action taken.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss provided an update on SENAHC activities.
2. SEND, Inc. Update: Bliss provided an update on SEND, Inc. activities.
3. SENDD Contracting: Warrelmann gave a report on SENDD Contracting activities.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: Staff reports were sent with board packets prior to meeting.

2. SERN/P4P Updates: Bliss gave a brief update on SERN.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Distributed prior to the meeting.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is January 28, 2021 at noon at a location to be determined.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is March 18, 2021 in a location to be determined.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Chair Bulgrin adjourned the meeting at approximately 7:50 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem