

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE APRIL 25, 2019 MEETING

The April meeting of the Executive Committee of the Southeast Nebraska Development District (SEND) was held at SEND's office located at 2100 Fletcher Ave., Ste. 100, Lincoln, NE 68521.

I. CALL TO ORDER

SEND Chair Kurt Bulgrin called the meeting to order at 12:03 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SEND Office and is available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken. Quorum was present.

Name	Representing	Name	Representing
Dave Bruning	Thayer County	Kurt Bulgrin	York County
Erich Tiemann	Gage County	Dan Mauk	Otoe County Econ. Dev.

Others present were Tom Bliss, and Jim Warrelmann.

II. ADOPT AGENDA

Chair Bulgrin called for a motion to adopt the April 25, 2019 SEND Executive Committee agenda as presented. Moved by Mauk to adopt the agenda as presented, seconded by Bruning. Motion passed unanimously on a vote by acclamation.

III. APPROVAL OF MINUTES

Minutes from the March 20, 2019 SEND Board Meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Bulgrin called for a motion. Moved by Mauk to approve the March 20, 2019 minutes, seconded by Tiemann. Motion passed unanimously on a vote by acclamation.

IV. TREASURER'S REPORT

SEND's March 2019 financial statements were provided. Treasurer Mauk provided an overview. Bliss offered additional information. Chair Bulgrin called for a motion. Moved by Mauk to approve March 2019 financial statements, seconded by Tiemann. Motion passed unanimously on a vote by acclamation.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The committee did not meet.

VI. NEW BUSINESS

1. Action Item – Contract with the Southeast Nebraska Affordable Housing Council (SENAHC): Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Tiemann motioned to approve the three-year contract with SENAHC at SEND's annual rate, seconded by Mauk. Motion passed unanimously on a vote by

acclimation.

2. Action Item – Village of Polk Nuisance Abatement contract: Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Mauk to approve not to exceed \$14,438.15 contract, seconded by Bruning. Motion passed unanimously on a vote by acclimation.
3. Action Item – Contract with City of Hebron: Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Bruning to approve the Community Development Block Grant general administrative, housing management, and lead testing services for Hebron’s Owner Occupied Rehabilitation projects in the amount not to exceed \$3,500 per unit or \$250 per application processed and determined ineligible, seconded by Mauk. Motion passed unanimously on a vote by acclimation.
4. Action Item – Permission to Submit RCDI Grant to USDA: Bliss presented on the action item, which was distributed prior to the meeting. Discussion occurred. Chair Bulgrin called for a motion. Moved by Tiemann to approve SENDD to submit a USDA-Rural Development RCDI grant for \$210,000, seconded by Mauk. Motion passed unanimously on a vote by acclimation.
5. Discussion Item – SENDD Investment Plan: Bliss presented on the discussion item, which was distributed prior to the meeting. Discussion occurred. Committee members asked for recommendations to be presented at the May committee meeting. No action taken.

VII. OLD BUSINESS

1. SEND Board Retreat: Bliss provided an update. After discussion, the Committee chose to reschedule the planned June retreat.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss and Warrelmann offered an update on SENAHC (Southeast Nebraska Affordable Housing Council). Warrelmann discussed a proposed nuisance abatement project.
2. SEND, Inc. Update: Bliss offered an update on SEND, Inc. Discussion occurred.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: April staff reports were distributed in the board mailing. Warrelmann presented the idea of building out SENDD’s Housing programs to include other services. Discussion occurred. The Committee requested Warrelmann present additional information at the May meeting.
2. SERN/P4P Updates:
 - A. Next SERN Meeting: Bliss offered a report on the upcoming SERN meeting.
 - B. Next SET /P4P Meeting: Bliss provided a report on SET/P4P activities.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Bliss offered an overview of his written report.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is May April 23, 2019 at noon.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is June 20, 2019 at 7:00 pm.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Chair Bulgrin adjourned the meeting at approximately 2:05 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem