

SEND D

Southeast Nebraska Development District

MEETING MINUTES

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, APRIL 23, 2020 - 7:00 PM

MEETING CONDUCTED VIA VIDEOCONFERENCE/TELECONFERENCE PER EO 20-03 AND NEBRASKA OPEN MEETINGS ACT

- I. CALL TO ORDER - CHAIR BULGRIN CALLED THE MEETING TO ORDER AT 7:01 PM. HE ANNOUNCED THE LOCATION OF THE OPEN MEETINGS ACT AND TOOK ROLL. BOARD MEMBERS PRESENT (19): BROOK AKEN, BOB BERGGREN, KURT BULGRIN, TERRY FRANK, MARGUERITE HIMMELBERG, LISA HURLEY, REBECCA JEWELL, DAN MAUK, REX NELSON, GALE POHLMANN, ROD REISEN, KEN SCHMIEDING, RON SEITZ, JIM THURMAN AND WALKER ZULKOWSKI. DAVE BRUNING, JERRY DIVIS, MIKE HALL AND ERICH TIEMANN JOINED THE CALL AFTER THE INITIAL ROLL CALL. SENDD STAFF PRESENT (6): TOM BLISS, JIM WARRELMANN, CRYSTAL DUNEKACKE, TREY ERTMER, ASHLEY LARSEN, AND KIM PHAM.
- II. ADOPT AGENDA –
A MOTION WAS MADE TO ADOPT THE AGENDA BY POHLMANN, SECOND BY SEITZ. ROLL CALL VOTE: 15 IN FAVOR, 0 OPPOSED. MOTION CARRIED.
- III. APPROVAL OF MINUTES – FEBRUARY 27, 2020 SENDD EXECUTIVE COMMITTEE
A MOTION TO WAS MADE TO APPROVE THE MINUTES AS PRESENTED BY AKEN, SECOND BY ZULKOWSKI. ROLL CALL VOTE: 15 IN FAVOR, 0 OPPOSED. MOTION CARRIED.
- IV. TREASURER’S REPORT – DAN MAUK
SENDD TREASURER DAN MAUK PRESENTED THE TREASURER’S REPORT AND REVIEWED FINANCIAL STATEMENTS. A MOTION TO ACCEPT WAS MADE BY HURLEY, SECOND BY POLHMANN. ROLL CALL VOTE: 16 IN FAVOR, 0 OPPOSED. MOTION CARRIED.
- V. COMMITTEE REPORTS:
 1. PERSONNEL COMMITTEE REPORT - NO REPORT WAS PRESENTED.
 2. BUDGET AND FINANCE COMMITTEE REPORT - NO REPORT WAS PRESENTED.
- VI. NEW BUSINESS:
 1. **ACTION ITEM** – SENDD PERSONNEL MANUAL AMENDMENT
THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO APPROVE THE AMENDMENTS TO THE SENDD PERSONNEL MANUAL AS PRESENTED WAS MADE BY BRUNING, SECOND BY HIMMELBERG. ROLL CALL VOTE: 15 IN FAVOR, 0 OPPOSED. MOTION CARRIED.
 2. **ACTION ITEM** - COVID-19 RESPONSE PLAN
THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO GRANT THE PERSONNEL COMMITTEE AND EXECUTIVE COMMITTEE THE AUTHORITY TO IMPLEMENT TEMPORARY PERSONNEL POLICIES BY DIVIS, SECOND BY BRUNING. ROLL CALL VOTE: 16 IN FAVOR, 0 OPPOSED. MOTION CARRIED.
 3. **ACTION ITEM** – WESTON NUISANCE ABATEMENT

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THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO APPROVE THE SENDD NUISANCE AGREEMENT SERVICE CONTRACT AS PRESENTED BY DIVIS, SECOND BY HURLEY. ROLL CALL VOTE: 17 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

4. **ACTION ITEM – SENDD/SENAHC RURAL WORKFORCE HOUSING FUND PROJECT**

THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO APPROVE SENDD TO ENTER INTO A PARTNERSHIP WITH SENAHC IN APPLYING FOR A PROJECT THROUGH SEND, INC'S RWFH COMMITTEE BY HURLEY, SECOND BY POHLMANN. ROLL CALL VOTE: 17 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

5. **DISCUSSION/ACTION ITEM – LANCASTER COUNTY MEMBERSHIP**

THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO UPDATE TO ALLOW LANCASTER COUNTY TO BECOME A MEMBER OF SENDD BY HURLEY, SECOND BY AKEN. ROLL CALL VOTE: 17 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

6. **ACTION ITEM – APPROVAL FOR SENDD TO PROVIDE A \$70,000 MATCH FOR THE EDA 302 PLANNING GRANT**

THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO APPROVE SENDD PROVIDING A \$70,000 MATCH FOR THE EDA 302 PLANNING GRANT BY HALL, SECOND BY HIMMELBERG. ROLL CALL VOTE: 17 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

7. **ACTION ITEM – PERMISSION FOR SENDD CONTRACTING TO ENTER INTO A CONTRACT**

THE ACTION ITEM WAS DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO APPROVE SENDD CONTRACTING TO ACCEPT THE MANAGEMENT CONTRACT AS PRESENTED BY POHLMANN, SECOND BY SEITZ. ROLL CALL VOTE: 17 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

VII. OLD BUSINESS:

1. **ACTION ITEM – SENDD BYLAWS**

THE ACTION ITEM AND DRAFT BYLAWS WERE DISTRIBUTED PRIOR TO THE MEETING IN THE BOARD PACKET. A MOTION WAS MADE TO ADOPT THE SENDD BYLAW AS PRESENTED BY BRUNING, SECOND BY HURLEY. ROLL CALL VOTE: 19 IN FAVOR, 0 OPPOSED. MOTION CARRIED.

VIII. OTHER BUSINESS:

1. SENAHC UPDATE – NO UPDATE WAS PROVIDED.
2. SEND, INC. UPDATE – TREY ERTMER PROVIDED UPDATES ON RWHF PROJECTS.
3. SENDD CONTRACTING – JIM WARRELMANN PROVIDED AN UPDATE ON SENDD CONTRACTING.

IX. STATUS/STAFF REPORTS:

1. COMMUNITY AND REGIONAL PLANNING ACTIVITIES (SEE ATTACHED)
2. SERN/SET P4P UPDATES

X. REPORT OF BOARD CHAIRPERSON – NO REPORT WAS PROVIDED.

XI. REPORT OF EXECUTIVE DIRECTOR – SEE ATTACHED.

XII. NEXT MEETING

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1. FULL SENDD BOARD MEETING (BUSINESS MEETING AND DINNER): JUNE 18, 2020 AT 6:30 P.M. IN LINCOLN
2. EXECUTIVE COMMITTEE MEETING: MAY 28, 2020 AT NOON IN LINCOLN

XIII. ADJOURN – MEETING ADJOURNED AT 8:03 PM.

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