

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE AUGUST 16, 2018 MEETING

The August meeting of the Executive Committee of the Southeast Nebraska Development District (SEND) was held at SEND's office located at 2100 Fletcher Ave., Ste. 100, Lincoln, NE 68521.

I. CALL TO ORDER

SEND Chair Kurt Bulgrin called the meeting to order at 12:10 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SEND Office and is available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken. Quorum was present.

Name	Representing	Name	Representing
Lisa Hurley	York County Dev. Corp.	Kurt Bulgrin	York County
Bob Mueller	Fillmore County	Dan Mauk	Otoe County Econ. Dev.
Roger Glawatz	Seward County	Erich Tiemann*	Gage County

- Tiemann called in at 12:15 PM and left the meeting at 12:25 PM*

Others present were Tom Bliss, Trey Ertmer, and Kim Pham.

II. ADOPT AGENDA

Chair Bulgrin called for a motion to adopt the amended agenda for the August 18, 2018 SEND Executive Committee meeting as presented. Moved by Hurley, seconded by Mauk. Motion passed unanimously on a vote by acclamation.

III. APPROVAL OF MINUTES

Minutes from the June 13, 2018 SEND Budget Committee meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Bulgrin called for a motion. Moved by Mueller, seconded by Hurley. Motion passed unanimously on a vote by acclamation.

Minutes from the June 20, 2018 SEND Board of Directors meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Bulgrin called for a motion. Moved by Mauk, seconded by Glawatz. Motion passed unanimously on a vote by acclamation.

IV. TREASURER'S REPORT

The SEND May 2018 financial statements were provided. This statement was tabled from the June 2018 SEND Board meeting. Pham offered additional information. Chair Bulgrin called for a motion. Moved by Mueller, seconded by Mauk. Motion passed unanimously on a vote by acclamation.

The SEND July 2018 financial statements were provided prior to the meeting. Bliss and Pham offered additional information. Due to questions regarding the statements, Mauk moved to table the documents, seconded by Mueller. Motion passed unanimously on a vote by acclamation. Additional details will be offered at the September meeting.

Mauk requested SEND staff include additional specifics on the Profit and Loss statements.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: The committee did not meet.

VI. NEW BUSINESS

1. Action Item – Bank Resolutions: Bliss presented updated bank resolution that reflect new Executive Committee members and officers. The action item is:
 - a. Removes Cheryl Brandenburgh from Executive Committee
 - b. Adds Dan Mauk to Executive Committee
 - c. Replaces Cheryl Brandenburgh with Dan Mauk as Treasurer
 - d. Replaces Lisa Hurley with Kurt Bulgrin as Chair
 - e. Replaces Kurt Bulgrin with Erich Teimann as Vice-Chair
 - f. Signatories include Bulgrin, Mauk, and Teimann

2. Action Item – 2018-2019 Cost Allocation Plan: Bliss presented on the action item, which was distributed during the meeting. Bliss provided additional details on the proposed allocation plan. It was also noted the draft plan was provided to SENDD’s auditing firm for feedback. Discussion occurred. Chair Bulgrin called for a motion. Hurley made the motion to approve the proposed 2018-2019 cost allocation plan contingent on auditor’s approval, Mauk seconded. Motion passed unanimously on a vote by acclamation.

3. Consideration to enter into contract with the Nebraska Department of Economic Development for Development District Funding in FY 2018-2019: Bliss presented an action item to enter into a contract with the Nebraska Department of Economic Development (action item distributed with the meeting packet). The total economic development district funding for SENDD is \$86,026.81. Purpose of the funding is to help small and rural communities with planning and other activities. Moved by Mauk, seconded by Mueller to enter into a contract with the Department of Economic Development in the amount of \$86,026.61 for economic development financial assistance. Motion passed unanimously on a vote by acclamation.

VII. OLD BUSINESS

1. Butler County: Bliss gave a brief update on Butler and other potential members.

2. CEDS Update: Bliss presented on SENDD’s CEDS progress. A CEDS Strategy Committee meeting is scheduled for August 17, 2018.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss offered an update on SENAHC (Southeast Nebraska Affordable Housing Council). Discussion occurred.

2. SEND, Inc. Update: Bliss offered an update on SEND, Inc. Discussion occurred.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: July staff reports were distributed in the board mailing.

2. SERN/P4P Updates:
 - A. Next SERN Meeting: Bliss offered a report on the upcoming SERN meeting. It is scheduled for Auburn.

 - B. Next SET /P4P Meeting: No report provided.

X. REPORT OF BOARD CHAIRPERSON

No report.

XI. REPORT OF EXECUTIVE DIRECTOR

Due to lack of time, there was no report.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is October 18, 2018 at noon.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is September 20, 2018.

XIII. EXECUTIVE SESSION TO DISCUSS CONTRACT – LOAN NEGOTIATION

1. Mauk made a motion to go into executive session to discuss negotiation an existing SENDD loan at 1:50 PM. His motion included allowing Bliss and Ertmer to participate in the closed meeting. Hurley seconded. Roll call vote. All in favor. Mauk made motion to leave executive session at 2:02 PM, Glawatz seconded. Roll call vote. All in favor.
2. Mauk made a motion to authorize SENDD staff to negotiate the release of collateral (Deed of Trust) on a Fairmont, NE property. The site was collateral on a loan the defaulted. The borrower owes \$10,000. Mauk's motion included the initial offer of \$7,000. Glawatz seconded. Chair Bulgrin called for a vote, all were in favor.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Chair Bulgrin adjourned the meeting at approximately 2:05 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem