

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE MAY 29, 2018 MEETING

The May meeting of the Executive Committee of the Southeast Nebraska Development District (SEND) was held at SEND's office located at 2100 Fletcher Ave., Ste. 100, Lincoln, NE 68521.

I. CALL TO ORDER

SEND Chair Lisa Hurley called the meeting to order at 12:04 p.m. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SEND Office and is available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken. Quorum was present.

Name	Representing	Name	Representing
Lisa Hurley	York County Dev. Corp.	Kurt Bulgrin	York County
Bob Mueller	Fillmore County	Cheryl Brandenburgh	Black Hills Energy
Roger Glawatz	Seward County		

Others present were Tom Bliss, Betsy Goodman, and Kim Pham.

II. ADOPT AGENDA

Chair Hurley called for a motion to adopt the agenda for the May 29, 2018 SEND Executive Committee meeting as presented. Moved by Glawatz, seconded by Brandenburgh. Motion passed unanimously on a vote by acclamation.

III. APPROVAL OF MINUTES

Minutes from the April 19, 2018 SEND Board of Directors meeting were distributed prior to the meeting. No corrections or additions to the meeting's minutes were offered. Chair Hurley called for a motion. Moved by Bulgrin, seconded by Glawatz. Motion passed unanimously on a vote by acclamation.

IV. TREASURER'S REPORT

The SEND balance sheet and check registry was provided. Bliss and Pham offered additional information. Chair Hurley called for a motion. Moved by Bulgrin, seconded by Mueller. Motion passed unanimously on a vote by acclamation.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet.
2. Budget and Finance Committee Report: A meeting is scheduled for Wednesday, June 13, 2018 to prepare and discuss FY 2019 budget.

VI. NEW BUSINESS

1. Action Item – Approval to submit application to the Economic Development Administration (EDA) for a feasibility study (amount TBD): Goodman presented on the action item, which was enclosed in the meeting packet. This action allows SEND staff to prepare a grant in an amount to be determined for a feasibility study. Brandenburgh questioned how the agency would meet the required 1:1 match. SEND staff will pursue private and foundation grants. Discussion occurred. Chair Hurley called for a motion. Mueller made the motion to approve the action item with the caveat that SEND staff securing the matching funds, Brandenburgh seconded. Motion passed. Mueller, Brandenburgh, Glawatz, and Hurley- Yes. Bulgrin- No.
2. Action Item – Approval to pursue a USDA-Rural Development RCDI (Rural Community

Development Initiative) grant (amount TBD): Bliss presented on the action item, which was enclosed in the meeting packet. Bliss provided additional details on the proposed application. Discussion occurred. Chair Hurley called for a motion. Glawatz made the motion to approve the RCDI grant application in the amount of \$210,000 over a three year period, Brandenburgh seconded. Motion passed unanimously on a vote by acclamation.

3. Action Item – Contract with the City of Geneva to administer Community and Civic Center Financing Fund (CCCFF) grant: Goodman presented on the action item, which was enclosed in the meeting packet. This action allows SENDD staff to enter into an agreement with the City of Geneva to provide assistance with a recently awarded CCCFF project. Discussion occurred. Chair Hurley called for a motion. Bulgrin made the motion to approve the action item, Glawatz seconded. Motion passed unanimously on a vote by acclamation.

VII. OLD BUSINESS

1. Butler County: Glawatz and Bliss reported on their May 7, 2018 visit to the Butler County Board of Supervisors.
2. CEDS Update: Bliss presented on SENDD's CEDS progress. An early draft was distributed.
3. Nominating Committee: Bliss reported on the Nominating Committee's progress.

VIII. OTHER BUSINESS

1. SENAHC Update: Bliss offered an update on SENAHC (Southeast Nebraska Affordable Housing Council). Discussion occurred.
2. SEND, Inc. Update: Bliss offered an update on SEND, Inc. Discussion occurred.
3. Past Invoices: Bliss discussed Past Invoices and the need to resolve this concern. Discussion occurred.

IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: March staff reports were distributed in the board mailing.
2. SERN/P4P Updates:
 - A. Next SERN Meeting: Bliss offered a report on the upcoming SERN meeting.
 - B. Next SET /P4P Meeting: No report provided.

X. REPORT OF BOARD CHAIRPERSON

Hurley expressed her appreciation to the board and Executive Committee for the past year's service.

XI. REPORT OF EXECUTIVE DIRECTOR

Bliss provided a short report on updating the SENDD Personnel Manual, dated affirmative action plan, and the Nebraska Interim Study on development districts.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is July 19, 2018 at noon.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is June 20, 2018.

XIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee per the agenda, Chair Hurley adjourned the meeting at approximately 2:55 p.m.

Respectfully Submitted:

Tom Bliss
Secretary Pro Tem