

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT  
BOARD OF DIRECTORS  
MINUTES OF THE MARCH 15, 2018 MEETING

The March meeting of the Board of Directors of the Southeast Nebraska Development District (SEND) was held at the Country Inn and Suites Board room located at 5353 No. 27<sup>th</sup> St., Lincoln, NE 68521.

I. CALL TO ORDER

The meeting was called to order by SEND Chair Lisa Hurley at 7:01 PM. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SEND Office and is available for viewing by the public. The SEND Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Roll was taken using the Record of Attendance sheet. Quorum was present. Hurley introduced Rod Reisen from the Bank of Ashland to the SEND Board of Directors.

Name	Representing	Name	Representing
Kurt Bulgrin	York County	Les Agena	Johnson County
Terry Frank	Richardson County	Patt Lentfer	Fillmore County EDC
Roger Glawatz	Seward County	Bob Mueller	Fillmore County
Stephanie Shrader	Private Business Consultant	Cheryl Brandenburgh	Black Hills Energy
Lisa Hurley	York County Econ. Dev.	Bob Berggren	Rose Colored Glass
Brook Aken	OPPD	Dan Mauk	Nebraska City ADC
Gale Pohlmann	Jefferson County	Dave Bruning	Thayer County
Rod Reisen	Bank of Ashland		

Staff members present were Tom Bliss and Crystal Dunekacke.

II. ADOPT AGENDA

Chair Hurley called for a motion to adopt the agenda for the March 15, 2018 SEND Board of Directors meeting as amended (included Firearms Policy). Moved by Brandenburgh, seconded by Mauk. Motion passed unanimously on a vote by acclamation.

III. APPROVAL OF MINUTES

Minutes of the March 1, 2018 SEND Executive Committee Special Meeting were distributed prior to the meeting. No corrections or additions to the previous meeting minutes were provided. Chair Hurley called for a motion. Moved to approve by Bulgrin, seconded by Brandenburgh. Motion passed unanimously on a vote by acclamation.

IV. TREASURER'S REPORT

There was no Treasurer's Report due to SEND staffing vacancy.

V. COMMITTEE REPORTS

1. Personnel Committee Report: The committee did not meet. Bliss shared that SEND's bookkeeper had resigned her position, so the vacancy was being advertised.
2. Budget and Finance Committee Report: The committee did not meet – no report was provided.

VI. NEW BUSINESS

1. Discussion Item – SEND Staffing Policy:  
Bliss presented a discussion item detailing the relationship between SEND and SEND, Inc., which was

included in the Board packet. Discussion took place with Shrader requesting additional direction from SEND, Inc. The board chose to take action on this item. Chair Hurley called for a motion. Shrader made the motion that SEND, Inc. communities that are not SENDD member jurisdictions should pay the SENDD Board approved non-member rate, seconded by Akena. Motion passed 13 to zero with Brandenburg abstaining.

2. Discussion Item – SENDD and SEND, Inc. Work Agreement: Bliss presented on the Discussion item, which was included in the Board packet. This item was included in New Business, Discussion Item #1, SENDD Staffing Policy.
3. Action Item – MAPA/Cass County: Bliss presented on the Action Item, which was included in the Board packet. Hurley provided a brief overview of the relationship/history behind the Action Item. Bliss gave an update on the situation, LB1019, and MAPA's request for SENDD to withdraw its opposition to LB1019. In return, MAPA would provide SENDD financial support for three years. Hurley called for a motion. Glawatz made the motion to form a select community of county board members to explore other options, seconded by Mauk. Motion passed 13 to zero with Brandenburg abstaining.
4. Action Item – LB518 and SENDD: Bliss presented on the Action Item, which was included in the Board packet. He reported SENDD staff is working with five communities to build out a regional project. Bliss stated he would encourage the SENDD Board to be involved by including up to \$50,000 for regional initiatives, including the purchase of a building in Humboldt for second-story residential rental and ground floor office space. Discussion occurred. Hurley called for a motion. Bruning made the motion to use up to \$50,000 from SENDD reserve funds as match for the LB518 regional grant application, seconded by Pohlmann. Motion passed unanimously.
5. Action Item – Nominating Committee: Bliss presented on the Action Item, which was included in the Board packet. Discussion took place. Hurley requested Aken and Mauk serve on the Nominating Committee. Their recommendations will be made at the June 2018 SENDD full Board meeting.
6. Action Item – Firearms Policy: Bliss presented on the Action Item, which was included in the amended Board packet. Hurley discussed how this item had been brought to the SENDD Executive Committee at the January meeting. The Executive Committee discussed and tabled the item for full Board action. Bliss noted that SENDD's legal counsel recommended implementing this policy. Hurley called for a motion. Bulgrin made the motion to approve the Firearms Policy as presented, seconded by Bruning. Motion passed unanimously.

#### VII. OLD BUSINESS

1. SENDD Board Member to Fill Non-Governmental-Public Sector Vacant Board Member Position: Walker Zulkowski from NGage has agreed to serve on the SENDD Board in the Non-Governmental position. Hurley called for a motion. Brandenburg made the motion to approve Zulkowski's nomination to the full SENDD Board, Aken seconded. Motion passed unanimously.
2. Comprehensive Economic Development Strategy (CEDS) Update: Bliss provided a brief update on the CEDS progress.

#### VIII. OTHER BUSINESS

1. Staffing update: Bliss offered a staffing update.

#### IX. STATUS/STAFF REPORTS

1. Community and Regional Planning Activities: Dunekacke gave the Board an update on various projects. Reports from staff of activities and programs/initiatives they are working in March were distributed to the SENDD Board prior to the meeting.
2. SERN/P4P Updates:
  - A. Next SERN Meeting: Dunekacke discussed the March SERN meeting scheduled to take place in Fairbury. Information on the next quarterly meeting is forthcoming.
  - B. Next SET /P4P Meeting: Dunekacke updated the SENDD Board on the SET P4P process.

X. REPORT OF BOARD CHAIRPERSON

XI. REPORT OF EXECUTIVE DIRECTOR

Bliss provided a report on a few items.

XII. NEXT MEETING

1. SENDD Executive Committee: Next meeting is April 19, 2018 at noon at the SENDD-Lincoln office.
2. Full SENDD Board Meeting: The next Full SENDD Board meeting is June 21, 2018.

XIII. EXECUTIVE SESSION REGARDING PERSONNEL MATTER – PERSONNEL

Hurley asked to go into Executive Session at 8:35 P.M. She requested that all SENDD staff leave the room. Mauk made the motion to go into Executive Session, Shrader seconded. Roll call was taken. All in favor. At 8:51 P.M. Mueller made the motion to come out of Executive Session, Agena seconded. Roll call was taken. All in favor. No action was taken.

XIV. ADJOURNMENT

There being no further business to come before the Full SENDD Board of Directors per the agenda, Chair Hurley adjourned the meeting at approximately 8:52 P.M.

Respectfully Submitted:

Tom Bliss  
Secretary Pro Tem